

## Schedule of Public Information Office Events & Programs 2009-2010

*dates subject to change*

| <u>Event Title</u>                   | JULY             | AUG                | SEPT      | OCT                | NOV      | DEC   | JAN               | FEB                  | MAR    | APR       | MAY             | JUNE   |
|--------------------------------------|------------------|--------------------|-----------|--------------------|----------|-------|-------------------|----------------------|--------|-----------|-----------------|--------|
| Press Releases                       | daily            | daily              | daily     | daily              | daily    | daily | daily             | daily                | daily  | daily     | daily           | daily  |
| Website Updates                      | daily            | daily              | daily     | daily              | daily    | daily | daily             | daily                | daily  | daily     | daily           | daily  |
| YouthFriends (Recruiting & Training) | daily            | daily              | daily     | daily              | daily    | daily | daily             | daily                | daily  | daily     | daily           | daily  |
| Your School Report                   | 7/6/2009         |                    | 9/8/2009  |                    | 11/17/09 |       |                   | 2/23/2010            |        |           | 5/20/10         |        |
| First Semester Planning              | 7/1/09 - 8/10/09 |                    |           |                    |          |       |                   |                      |        |           |                 |        |
| Staff Retreat                        | 7/27/09          |                    |           |                    |          |       |                   |                      |        |           |                 |        |
| Staff Orientation Days               |                  | 8/11/09            |           |                    |          |       |                   |                      |        |           |                 |        |
| Back to School Rally & Parade        |                  | 8/11/09            |           |                    |          |       |                   |                      |        |           |                 |        |
| Payroll Deduction Campaign           |                  | 8/1/2009-7/30/2010 |           |                    |          |       |                   |                      |        |           |                 |        |
| SKC Chamber Luncheon Host            |                  |                    | 9/15/2009 |                    |          |       |                   |                      |        |           |                 |        |
| College Night                        |                  |                    |           | 10/8/09            |          |       |                   |                      |        |           |                 |        |
| Town Hall Meeting                    |                  |                    |           | 10/2009            |          |       |                   |                      |        |           |                 |        |
| United Way                           |                  |                    |           | 10/20 - 11/09/2009 |          |       |                   |                      |        |           |                 |        |
| Veteran's Day                        |                  |                    |           |                    | 11/11/09 |       |                   |                      |        |           |                 |        |
| PIE Newsletter                       |                  |                    |           |                    | 11/13/09 |       |                   |                      |        |           |                 |        |
| Trivia Night                         |                  |                    |           |                    | 11/2009  |       |                   |                      |        |           |                 |        |
| Second Semester Planning             |                  |                    |           |                    |          |       | 1/2/10            |                      |        |           |                 |        |
| Town Hall Meeting                    |                  |                    |           |                    |          |       | 1/8/10            |                      |        |           |                 |        |
| Dean Machinery Student Tours         |                  |                    |           |                    |          |       | 1/2010            |                      |        |           |                 |        |
| Board Appreciation Week              |                  |                    |           |                    |          |       | 1/25/10 - 1/29/10 |                      |        |           |                 |        |
| PIE Newsletter                       |                  |                    |           |                    |          |       |                   | 2/11/09 - 2/23/10    |        |           |                 |        |
| Major Savers Campaign                |                  |                    |           |                    |          |       |                   | 2/2010               |        |           |                 |        |
| HMEF Golf Tournament                 |                  |                    |           |                    |          |       |                   | 2/1/2010 - 6/14/2010 |        |           |                 |        |
| Show Me Scholars                     |                  |                    |           |                    |          |       |                   |                      | 3/2010 |           |                 |        |
| Partners in Education Banquet        |                  |                    |           |                    |          |       |                   |                      |        | 4/18/2010 |                 |        |
| Her World Workshop                   |                  |                    |           |                    |          |       |                   |                      |        | 4/21/2010 |                 |        |
| Retirement Banquet                   |                  |                    |           |                    |          |       |                   |                      |        | 4/22/2010 |                 |        |
| Three Trails Day                     |                  |                    |           |                    |          |       |                   |                      |        |           | 5/8/10          |        |
| Service Pin Recognition              |                  |                    |           |                    |          |       |                   |                      |        |           | 5/4 - 5/21/2010 |        |
| HMHS Graduation                      |                  |                    |           |                    |          |       |                   |                      |        |           | 5/2010          |        |
| RHS Graduation                       |                  |                    |           |                    |          |       |                   |                      |        |           | 5/2010          |        |
| Administrative Retreat               |                  |                    |           |                    |          |       |                   |                      |        |           |                 | 6/2010 |

For questions, please call (816) 316-7004