

SECTION 6000

ADMINISTRATIVE DIRECTIVES

DELAYED START

REVISED 2009

Dr. Marge Williams

Delayed Start

Schools will not be opened when it is too dangerous for buses to travel or when the weather conditions are too severe for students to be outside waiting for the arrival of buses. Delaying the starting time schedule by two hours could afford the school district officials the following opportunities:

1. To miss the morning rush hour traffic.
2. To allow the highway crews and city crews to more effectively clear the roads, streets and highways.
3. To provide better visibility for students and staff.

If school is closed or delayed, announcements will be made courtesy of the major Kansas City radio stations between 6:00 a.m. and 8:00 a.m. No announcement will be made if school is in session within the normal hours of operation. Parents should make sure their child knows what to do and where to go if the school day is canceled or if the scheduled starting time is delayed.

Lunch will be served and students will be dismissed at the normal time. School activities will be held if we start school on a delayed scheduled.

Elementary Schools - Delayed Schedule	
Burke, Ingels, Truman, & Symington	10:45 a.m. – 3:45 p.m. (Wednesday 10:45 a.m. – 2:45 p.m.)
Dobbs, Johnson, Santa Fe, & Warford	11:15 a.m. – 4:15 p.m. (Wednesday 11:15 a.m. – 3:15 p.m.)
Spofford	10:15 a.m. – 2:51 p.m. (Wednesday 10:15 a.m. – 1:51 p.m.)

Secondary Schools - Delayed Schedule	
Hickman Mills & Ruskin	9:25 a.m. – 2:25 p.m. (Wednesday 7:25 a.m. – 1:25 p.m.)
Ervin & Smith-Hale	10:00 a.m. – 3:00 p.m. (Wednesday 10:45 a.m. – 2:00 p.m.)
Day School	10:15 a.m. – 2:48 p.m. (Wednesday 10:15 a.m. – 1:48 p.m.)
Crittenton	10:00 a.m. – 2:48 p.m. (Wednesday 10:00 a.m. – 1:48 p.m.)
Star Academy	10:24 a.m. – 2:30 p.m. (Wednesday 10:24 a.m. – 1:30 p.m.)

The pre-school Early Childhood Program will cancel their “A.M. Session” on the weather delayed schedule.

Staff reporting time:

- All certified staff and classified staff will report to duty at the normal times.
- Unless notified, the Before and After Day Care will operate on the regular schedule.

FIELD TRIPS

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JIM FEUERBORN

It is the building principal's responsibility to assure the bus contractor is notified and buses ordered at the earliest opportunity possible. No trips may be scheduled less than twenty-four (24) hours before trip time unless a tournament condition exists or a rain-out occurs.

INCLEMENT WEATHER AND AFTER-SCHOOL EVENTS

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MARGE WILLIAMS
Issued 8/95
Ron Goodwin

Weather or Alerts Issued During School Hours

When it becomes necessary to close school **DURING** regular school hours due to inclement weather, all school sponsored after-school events shall be canceled.

Watches or Alerts Issued After School Hours

When tornado watches or alerts, or other alerts of dangerous weather conditions are posted **AFTER** school is dismissed, all school sponsored after-school events that have not begun shall be canceled.

In the event that students and their sponsors are engaged in events on Hickman Mills C-1 School District grounds, or have departed the building for field trips, contests, etc., the building administration shall weigh all the existing and imminent factors (climatic, transportation, distance, parent notification, communication, etc.) and decide whether to cancel in-district activities and, in regard to away events, decide whether or not to recall students and staff.

In all cases, the decision should be based upon the desire to protect all involved individuals.

USE OF VIDEO CAMERAS ON SCHOOL BUSES

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JIM FEUERBORN

Student accountability has as the objective the securing of desirable behavior on the part of all students. This student accountability extends to any school bus going to or returning from school, or any school sponsored activity. All school district personnel responsible for the care and supervision of the students are authorized to hold every student strictly accountable for any disorderly conduct in violation of the standard of student conduct. A school bus driver shall assume control of all children while they are being transported and shall insist upon respectful and orderly behavior.

Student behavior on the school bus and the driver's management of the behavior are the two key elements to a safe and enjoyable bus ride. The video camera on a school bus is but an aid to monitor bus discipline and to assist in the training and evaluation of bus drivers. It does not replace the discipline policy, the authority of the bus driver, or the responsibility of the school officials. The basic safe driving rules must prevail and the consequence of misconduct must be carried out. There will be no tolerance for violence on the school bus.

PROCEDURE

All students shall receive a review of good school bus riding practices. They are to be advised of the bus contractor's Bus Safety Rules.

1. Video cameras may be placed in any school bus contracted to Hickman Mills C-1 School District as authorized by the bus contractor's Contract Manager. All students shall be notified that they are subject to being videotaped on the school bus at any time. Notification to parents/guardians of all students shall be made through Your School Report, building newsletters, and by notifying PTA/PTO organizations. The actual taping shall be video and audio.

2. The ideal method of videotaping shall be by scheduling the cameras on school buses on a rotation basis so as not to select only certain buses. Based on the number of incidences of misconduct, or the seriousness of these reports, video monitoring of a bus route may be done more extensively. The Associate Superintendent/Business, or the Contract Manager may decide if more extensive monitoring is needed, based on just cause. Such additional monitoring is meant to augment the written disciplinary notices by the bus driver, not take the place of notices.
3. After the videotaping has been conducted, the tapes are to be stored at the transportation office for a period of five days. A transportation supervisor shall periodically review video tapings randomly selected to ensure proper school bus conduct. If no incidences are reported in five days, the tapes will be recycled. If incidences are reported, or if incidences are viewed during random selection, the videotapes are to be kept until final disciplinary notices may be issued to students by a school district administrator, the Contract Manager, or Assistant Contract Manager based upon the contents of a tape. Video tapes may be taken to Hickman Mills C-1 district buildings for viewing.
4. A request for viewing a videotape may only be made by school administrators, employees of the bus contractor, parents/guardians, or law enforcement officers. The requesting party must have "standing"* for the request to be honored.
5. A request for viewing may only be made with the intent to observe a given problem or situation in an effort to work toward a resolution of that problem or incident or to assist in the training or evaluation of a school bus driver. A request for viewing by a school administrator or employee of the bus contractor must be made through the Contract Manager. A request for viewing by parents/guardians or law enforcement officers must be made in writing through the associate superintendent/business.

*A position from which one may assert or enforce legal rights and duties.

